

MEMORANDUM

To: Eel River Fuels
3371 N State Street
Willows, CA 95988

From: Alisha Johnson, Program Assistant &
LIHEAP Coordinator

RE: Payment

Date: March 9, 2011

This memorandum is to serve, as notification that as of this date \$300.00 has been pledged to NAME OF CLIENT, account #7271. This pledge is a one-time only payment for the specified client. If further services are granted another pledge letter will be submitted to you.

Payment arrangement is as follows: payment to follow within thirty days of this notice.

It has been a pleasure to work with you in providing this much-needed service. We look forward to working with you again in the future.